



STUDENT ACCOMMODATION - Handbook -





Welcome to the Student Accommodation

We warmly welcome you to New Zealand and to your Student House Accommodation. The student houses are very popular with our International students and interns. We hope you enjoy your stay.

Our houses are an extension of the school – an opportunity to live with students from other countries, to use English together daily, and to work as a team to keep your house in good condition. Our house is not a serviced house/ hostel. It is a traditional New Zealand flat or shared house. It must be treated with care and respect. To keep a high standard, we expect all students to read and understand the terms and conditions of your stay, presented here in the Accommodation Handbook.

Living in the student accommodation is going to be a new and exciting experience. In this document you will find everything you need to know about living in the student accommodation. Explore the house and speak with the house warden or staff members at the school to get your questions answered, learn about the move-in process and about the move-out process and check the rest of this document for the student house rules, safety and communal living. Most of the house rules contained in the Student Accommodation Handbook are based on common sense. The check-in process should have been explained during the application process. The House Rules are designed for your comfort, safety and security. You are required to comply with these House Rules for the duration of your stay.

The student accommodation contains a mixture of twin rooms (shared), single rooms. All rooms come with beds and bed linen, built in wardrobes and coat hangers. Student accommodation properties have a living area where students can watch TV and hang out with other students. The Kitchen/ Dining area has facilities for the students to use, fridge/ freezer, microwave, dishwasher, cooker and dining table for students to sit and enjoy. Laundry has a washing machine and dryer.

Also there is a garden area to enjoy and patio with an outside BBQ.

You can have your own vegetable garden and play outside, or read a book under a tree!



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1. Information on the student accommodation

a. School Support

The school manager will help with any questions you have.

Reception at School: Our staff will provide you with information about services and facilities in Queenstown, such as for medical assistance, travel, banking and many other options.

Reception is open Monday to Friday, 5 days a week 8:00am – 4:30pm

Out of Hours - Emergencies: **+64 21 768 252** (WhatsApp)

b. Cancellations and Refund

If you wish to move out from the student accommodation, you must give a minimum of two week's notice in person. The first four weeks are not refundable.

If you are evicted from the student accommodation due to breach of any terms and conditions in this document, no fees will be refunded. You will lose your bond and the remaining weeks in your accommodation fees.

c. Room Allocations

You will be allocated a room to occupy within the student accommodation. A kitchen, bathroom, living area and other facilities are provided for the use of all the students.

If you have any issues with your room that you have been allocated you need to advise the reception.

All room allocations are ultimately at the sole discretion of the School.

d. Check-in

Before you arrive at the school you would have booked your room at the student accommodation. You will receive a bedroom key at the time of arrival, please don't lose it!

The check-in staff will give you a tour of the house and will show you to your room and explain all the house rules.



e. Arrival/ Departure Inspection Report

As part of the check-in process, you are required to have an Arrival Inspection Report completed by the house warden and yourself, and sent by email to the school. This Arrival Inspection Report will be used at your departure to determine whether any damage has been caused to the room and/or house its furniture and/or equipment during your stay.

This is important for you, because the cost of repairs to any damage may be payable by you and/or deducted from your Bond.

The House Warden will inspect the following:

Bedroom	Move-in Condition	Move-out Condition
Door(s) & Key(S)		
Wardrobe		
Carpet/Flooring/Under Bed		
Walls		
Windows		
Cleanliness		
Laundry/ Bed Linen		
Door(s) & Key(S)		
Kitchen	Move-in Condition	Move-out Condition
Fridge		
Food shelf		

Please make sure all tasks are completed before the House Warden comes to check. If something has not been done, we cannot refund all or part of your bond. Student(s) are not to leave any clothing/ camping gear behind. They must dispose of any unwanted items themselves. All food must be removed from the student's shelf and name tag removed and cleaned. Also all students must clean and remove all their food from the fridge. Any unwanted non perishable food can be left on the shared shelf.



f. Refund of Room Bond

Check out will be mornings only between 8.30 am– 10.00am. On check-out day, you must return your student house keys. You must present all the bed linen on your bed. Your room must be clean and all food must be removed from the kitchen and fridge. The house warden or LSNZ staff member will perform the check out procedure. If you are not ready (for any reason), we will charge a \$50 per hour waiting fee. After your check-out, you are expected to completely leave the house. If you stay in the house and continue to use the facilities, your bond will not be refunded.

The bond money will be returned after final inspection has taken place. Any deductions will be made before any money owing is deposited into your bank.

g. Roommates

Only occupants who are currently staying in the student house are permitted to stay overnight. You are not allowed to have any other person staying in your room or any other part of the house (i.e lounge). Breach of this rule could result in you being asked to leave the student accommodation and losing some or all of your Security Deposit

h. Room changes

If you wish to change your room from a twin to single or the other way round, you need to make a request to reception, this request will then be processed and only be granted if there is the availability. All requests to change, to extend or end your stay at the student accommodation must be made in writing to the school at least 14 days prior to the proposed change (2 weeks).

The school might request you to move rooms across the student accommodations sometimes according to the business needs, for this you would also receive a notice from the school at least 2 weeks prior to the proposed change.



2. Communication Facilities

a. Internet

The house has an internet connection and you will be given the wi-fi password once you arrive.

Please do not share the code with visitors or friends.

b. Getting Online

Wi-fi is free for reasonable use so all students must be respectful that downloading movies and music is not a reasonable use. You will be given the wi-fi password when you move into the property. You must never reset the router. If the router has been damaged or reset, causing a LSNZ staff member to reconfigure the settings, we will deduct \$50 from your bond.

c. Mailing Address

Mailing address student accommodation:

- 25 Robins Rd, Queenstown, 9300
- 29 Robins Rd, Queenstown, 9300
- 8 Avalon Crescent, Fernhill - Queenstown, 9300
- 20B Sainsbury, Fernhill - Queenstown, 9300
- 48 Jack Hanley Drive, Hanley's Farm - Queenstown, 9371 (No postal service, please use courier or PO Box 911, Queenstown)
- 101B McBride Street, Frankton - Queenstown, 9300

Students can also use the School address for courier parcels as this is a more secure address.

The school address is: Level 2, Dart House, 11 Hawthorne Drive, Remarkables Park, Queenstown, New Zealand.

3. Services Offered at School Accommodation

a. Laundry

Washing machine and dryer are available to occupants of the student accommodation only.

When using the washing machine:

- Please do not overload
- Please clean the lint filter after using the dryer
- Please open the laundry room window when using the tumble dryer,
- Do not leave the dryer on when you leave the property,
- Do not use the dryer or the washing machine between 10pm and 8am.

Irons and ironing boards are also available for occupants to use. Please be very careful not to leave the iron on as this can cause a fire.

b. Rubbish & Recycling

All rubbish from your rooms and the kitchen should be put in bags only and deposited in the Red Bin, if recyclable materials, it should go in the designated bin. Do not leave rubbish lying around on the floors as this creates fire, pest and potential health and safety hazards.

You should not overfill the bins so the lid will not shut as the Council will refuse to remove it.

Students are responsible for sorting their recyclable materials (glass, plastic and bottles, aluminium cans, paper and newspapers), and depositing them in the recycling bins located outside of the building.

Recycling Bins - If you put other non recyclable material in the bin the council will refuse to remove it, they will issue the house with a warning letter that will be stuck on the lid of the bin informing you of the offence.

At the student accommodation there are three wheelie bins:

- **Red Bin - Rubbish**
 - The red bin is for rubbish.
 - Put takeaway cups, plastic lined cartons, soft plastics, plastic bags, pizza boxes, window glass, broken crockery, nappies and non-recyclable plastics in the rubbish bin. Remember, if you are not sure if something can be recycled, put it in the red bin.
 - Please don't put hazardous items like batteries, hot ashes, flammable aerosols or chemicals in the rubbish bin. Contact us to find out how to safely dispose of these.



- **Yellow Bin - Mixed Recycling**

- Paper
- Cardboard
- Cans - steel and aluminium
- Plastic bottles and containers marked 1, 2 and 5 (look for the little triangle with a 1, 2 or 5)
- Remember: No meat trays/ No fruit and veggie punnets / No coloured bottles marked 1 (for example tinted soft drink bottles)

- **Blue Bin - Glass Recycling**

- Only glass bottles and jars go in the blue bin.
- Put other types of glass, like windows, drinking glasses, lightbulbs, perfume and moisturiser bottles, mirror, heatproof (e.g. Pyrex) in the rubbish bin.

Every week the bins need to be put outside for collection, in the evening prior to the collection day and the bins need to be brought back after the collection. Please note that the red bin (rubbish) is collected every week, but yellow and blue bins (recycling) will take turns every week.

If you are unsure which bin should go out on that week, please check on the below link just typing the accommodation address:

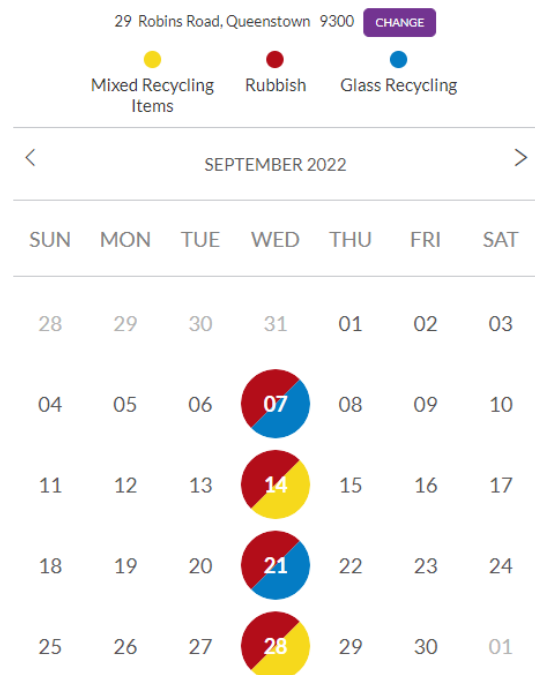
<https://reminders.saveourstuff.co.nz/s/#calendar>

c. Maintenance

You must report any repairs or maintenance necessary in your rooms and house as soon as possible so that the issues can be dealt with quickly.

You must report a repair or maintenance issue to the house warden who will then report to school management.

You are responsible for repair and maintenance costs caused by you or your guests.





Please note: Management staff respect those who admit to accidental damage and will endeavour to keep any remedial costs to a minimum.

d. Cleaning

It is all students' responsibility to keep the student house clean. There is a cleaning schedule for all students to participate in and this is organised by the house warden or LSNZ Staff. There is also a monthly house deep clean done by cleaning staff.

e. Housekeeping

Your room and the communal parts of the house must be kept tidy and clean to a reasonable standard of tidiness and cleanliness.

Cleaning equipment including vacuum cleaners, cleaning products will be provided by the School.

f. Care of your Belongings

Your belongings remain your responsibility at all times.

Management and staff take no responsibility nor are liable, in any way whatsoever for your belongings.

We strongly recommend that you keep your bedroom door locked at all times and also to take out appropriate insurance to cover any expensive items for the duration of your stay in New Zealand.

g. Vehicle Parking

There are several parking spaces outside the property. Please advise school staff if you intend to have a car while living at school accommodation.

Management and the school take no responsibility, for any vehicles being towed away, clamped, or otherwise interfered with.

h. Transport

The bus stop is just a walk distance from the student accommodation. You can get information about the ORBUS bus from:

<https://www.orc.govt.nz/public-transport/queenstown-buses>



4. Security and Access

a. Building Security

Safety and security of both occupants and staff at the school is a priority.

We cannot be held responsible for any losses that you may incur whilst residing in our building. Please keep your room locked at all times. The key for your room must never be given or lent to any other person. You must also make sure that all external doors are locked if no other student is on the premises.

Your cooperation is required in order to keep the building as safe and secure as possible.

b. Keys

As part of the check in process you will also receive keys which will allow you access to your bedroom and the external door. You must comply with all rules and conditions in relation to your keys, including:

- You must not let anyone else have or use your keys;
- If any of your keys are damaged, lost or stolen you must report to the house warden and school manager immediately.
- You must return your keys to the house warden or school manager before your departure.

There is a \$100 charge for the replacement of any lost, missing or damaged key.

You should always lock your bedroom and front door whenever no one else is on the premises. If you lose your key and need staff help out of school hours, you will also be charged at \$50 per hour (minimum charge \$50). You are welcome to cut another key at Mitre 10 shop, but please give any spare keys to school when you leave for security.

c. External Door

The front doors should be kept locked at all times.

Students will be given a front door key for access purposes.



5. Policies and Rules

a. Visitors

Visitor hours are 3:30pm-9:00pm on weekdays and 9am-9pm on weekends or public holidays.

Friends can visit but only if it's okay with all students living in your house. Please ask them first. There is a maximum of two house guests at any time. Friends or other students are never permitted to stay overnight.

Friends or guests are never allowed to stay in a camper van, vehicle or tent. Friends and guests are never permitted to use any facilities in the house.

The minimum age to stay at the Student Accommodation is 18 years old. However, other students from LSNZ, who are over 16 years old are allowed to visit the house if their parents provide the school with a signed parental consent, allowing them to spend time at the house.

b. Harassment

No kind of harassment will be tolerated, it can include (but not limited to):

- Offensive jokes;
- Expressing stereotypes (assumptions about an individual's behaviour or values or culture based on a group they belong to) in an offensive or insensitive manner;
- Derogatory or offensive material sent through mail, email, by mobile phone text or published on a social media website
- Unwanted physical contact;
- Intimidation
- Abuse; and
- Assault

If you are being harassed, please speak to one of our staff immediately.

Please do not decide to do nothing, nor believe your concerns will not be acted upon. We are here to help and resolve any issues. If a tenant is found to be harassing another tenant, a warning may be issued or that tenant may be asked to leave immediately.

For any serious incidents of harassment management reserves the right to terminate the tenant's accommodation contract immediately, retaining 2 weeks accommodation fee.



c. Drugs and Any Other illegal Substances

No drugs or other illegal substances are allowed at our student accommodation. Anyone in possession of or using illegal substances will be expelled from the school and accommodation.

d. Parties

No parties may be held at the house without prior arrangement with school staff in advance.

A party is defined as an event that will produce a level of noise that could disturb other students/residents in the house and/or neighbours. Any party must finish by 10pm.

e. Noise

Recognizing the communal nature of the student accommodation as well as the different study and sleep habits of other students (and early work commitments) noise must be kept to a reasonable level at all times. If a student asks for the noise to be reduced, this must be respected and done.

All students are required to avoid making excessive and/or disruptive noise at all times.

Students are required to exercise extra restraint after 10.00pm when other students are sleeping. If you want to party, please go to a pub and come home quietly.

This also applies to the use of Washing Machine and Dryer, those should not be used between 10.00pm and 8.00am. Both machines' noises can disrupt the sleep of the other residents.

Also the student accommodation is in a residential area with families and children. They are legally entitled to quiet enjoyment of life. If you want to listen to loud music at any time, please wear headphones.

Students are also expected to take some responsibility for the noise around them, asking others to be quiet when they are being unreasonably noisy. If someone is making excessive and/or disruptive noise (and, where applicable, continues to do so despite your request to lower the noise level) then please contact management.

Management reserves the right to issue a written warning to any person who does not comply with noise requirements, to fine them and/or to evict anyone who continues to cause too much noise, resulting in loss of 2 week's accommodation fee and bond.



f. Obstruction

You and/or your guests must not obstruct any staff member or authorised agent (including trade people) in the performance of their duties. You must comply with any reasonable direction given by a person holding such authority when on the building premises.

g. Assault and/ or Violence

Assault on other occupants and/ or staff will not be tolerated and disciplinary measures will be taken.

For any serious incidents of assault, management reserves the right to terminate the tenant's accommodation contract immediately, retain 2 weeks accommodation fee and to report the incident to the New Zealand Police.

h. Other Unacceptable behaviour.

In addition to the rules set out above, students must not engage in otherwise unacceptable behaviour. Acceptable behaviour means not to disrupt other students' living conditions, reasonable expectations of comfort and privacy, safety and personal security. Unacceptable behaviour is to disrupt any of those things. Unacceptable behaviour may be subject to disciplinary or legal action.

i. Damage

You and your guest(s) must not cause any damage to your room or the common areas. If you or your guest(s) cause any damage then you are liable for the cost to repair that damage. Please note: you are responsible for the behaviour of your guest(s) and will be held liable for any disturbance or damage resulting from their visits. Management also reserves the right to ban any non-occupants from the school accommodation. Student(s) who are responsible for accidental damages and vandalism to the student accommodation furnishings, structures, or equipment will be charged for the appropriate labour, administration and material cost for the expenses incurred.

6. Fire Safety

a. Fire Safety Equipment

The student accommodation is equipped with smoke detectors, one is in the hallway and the other can be found in the lounge. You will also find a small hand held fire hose in the kitchen. Tampering with or misusing (whether accidental or intentional) any fire/ safety equipment would result in a charge being made to the student. Students are asked to report all problems concerning fire/ safety to the school manager immediately.

Should there be a fire at the student accommodation you should never attempt to put the fire out yourself. Leave the building immediately; leave the building by the nearest exit either through a door or bedroom window. Call the fire department on 111 and explain the emergency. Stay out of the building until you are told it is safe to return.

1. Dial 111
2. Say: I would like the fire department
3. Your name
4. Address of the property
5. A brief description of where the fire is.

The operator will probably ask a few more questions so please stay on the line until they have all the correct information.

b. Smoking/ Vaping

The school accommodation is a non-smoking/ vaping property. Smoking/ vaping is not permitted inside any rooms, common areas or even gardens. Smoking is only permitted outside the property on the street. Smoking is not popular in New Zealand. If you need help to quit smoking and enjoy a more healthy life, please ask us.

If you or your guest(s) are found smoking/vaping anywhere in the building, you will be charged a \$500 fine and be asked to leave student accommodation, which will result in your bond being kept by the school.

Should a room be found to be contaminated/soiled by smoking, the student(s) shall be charged for the cleaning of all furnishings, including the beds, curtains, carpet and any other fabric furniture and will have to leave the property immediately.



c. Fire Prevention

Fire prevention is important. Tidy rooms and kitchens in particular, so they are free from litter, rubbish and flammable materials.

Remember to turn off the stove in the kitchen after use. Never leave unattended pans on the hob (even if only for a few minutes), and never use containers that may melt in the microwave. Most fires in a house start in the kitchen. Please be careful at all times.

7. General Policies and Information

a. Cleaning and Maintenance Inspections

To retain our standard of cleanliness and maintenance, Management reserves the right to undertake room inspections. House inspection will be carried out regularly and may be unannounced.

A cleaning schedule can be found in each Student Accommodation, which should be followed by everyone, as the cleaning tasks are split equally among the residents of the house.

b. Cleaning and Maintenance Checks

Room and house checks will be conducted regularly. If your room and/ or house is found to be in an unsatisfactory state and/ or furnishings found damaged, you will receive notification to rectify this. If you do not fix the issue(s) until the due date stated in the notification, management will arrange for cleaning and/ or required repairs to be carried out and the cost will be charged to you, along with a \$100 administration fee.

c. Energy Conservation

Energy costs for such a large house are considerable. You can help to conserve energy by:

1. Only using the laundry facilities for full loads (but not too full)
2. Turning lights and appliances off when you are not using them and when you go out.
3. During winter you must always turn the heat pump off when leaving the house.
4. Every bedroom has an electric heater or heat pump. You must turn the heater off before leaving the house.

Students are not allowed to use any other heating device other than the ones the house has provided, electric blankets are not permitted at all.

If any heater or heat pump is left on in the house with no one around, a fine of \$50 will be charged to everyone living in the house (if common area) or to a specific person (if in the room).

d. Defrosting Fridges

You are advised to defrost your fridge throughout the year. To defrost your fridge:

- Take all your food items out of the fridge;
- Take as much ice out of the fridge as you can and let it dissolve in your sink;



ur fridge off at the wall plug and leave the fridge door open with a towel under your fridge and a bowl to catch water from defrosting,

GP Gina & Partners

- Leave for several hours so the fridge can defrost completely; and
- Clean up the excess water and wipe the inside dry. You can then replace your food items.

e. Pets

At no time are student(s) allowed to bring any animal(s) into the house. Should there be any evidence in the student accommodation of contaminated/ soiled carpets or furnishings from any animal that has been in the house that student(s) shall be charged at the appropriate labour and material cost for the expenses incurred.

Please note that the owners of the school own a lovely labrador called Willow, that you may see around the accommodations sometimes but is not a resident of any unit.

f. Kitchen

Always remember to clean up after yourself. Dishes should be cleaned and stored to avoid unwanted pests (mice) and mess. When cooking in the kitchen, never leave food behind.

For grease fires, switch the heat source off and cover the fire to smother the flames. Do not use water to put out a grease fire. You should run a tea towel under running water then squeeze any excess water from the towel, at arm's length you should place the damp towel over the pot that is burning. **Do not at any time attempt to pick the pot up.** You should call the fire department who will assist with fire if required.

All students need to purchase their own food and store it in the appropriate place. All students will have a designated shelf where they can leave their non-perishable food example, rice, pasta, oatmeal, most dry foods and all tinned food. Some sauces like mayonnaise always need to be stored in the fridge, so always remember to check the label. Leftover food from tins should always be put into a plastic container and stored in the fridge. All perishable food should be stored in the fridge.

Leftover food from preparing your meals should always be stored in the fridge, it is also handy to write the date on leftover food so you know how long it has been stored for.

Please, be respectful, if you run out of any pantry items and would like to borrow something, always ask first before taking anything from someone else.

8. Emergency Contact

a. Who to contact

Should you need to contact someone outside of school hours for Emergency only please contact one of the following numbers:

- Emergency Number (24h): +64 21 768 252 (Whatsapp)

The number above is for emergencies only, not for general inquiries.

b. When to contact

When to contact someone depends on the situation for example:

- A general inquiry is not considered an emergency that could wait until the next school day when you could speak to a staff member in person.
- If you have an accident and should require hospital treatment or are in a life threatening situation this is an emergency and therefore you should inform one of the staff members by calling the emergency number, or dial 111 for emergencies requiring Police, Fire or ambulance.
- If you have any health conditions like a sore throat or common cold over the weekend please consider very carefully whether this would warrant a Doctor's appointment over the weekend or could possibly wait until a weekday, (as out of hours appointment can cost considerably more than a weekday appointment). In this event you should seek advice from a Pharmacy (Chemist) who can give you advice and over the counter medication to help with your symptoms until you are able to make an appointment with a Doctor.
- If your call is not an emergency you will be charged \$50/ hour for the out of work hours assistance.

9. Accommodation Rules - Warnings and Fines

a. Level 1 Rules

There are no verbal or written warnings issued for breaking Level 1 rules. All students living in the house are required to leave the house immediately, without warning and with no refund of bond and limited refund of your weekly rent paid in advance.

- I. Parties – A party is defined by the presence of 3 or more guests in or around the house for any reason. No parties should happen without School’s Management consent. Remember your neighbours will report disturbance to LSNZ staff or to Noise Control.
- II. Visitors – Visitors hours are 3:30pm-9pm weekdays and 9am-9pm on weekends and public holidays. Friends can visit but only if it’s okay with all students living in your house. Please ask them first. There are a maximum of two house guests at any time. Friends or other students are never permitted to stay overnight. Friends or guests are never allowed to stay in a camper van, vehicle or tent. No one under 18 years old is allowed to stay at the accommodation, but over 16 years old students can visit the house if the school is provided with a parental consent.
- III. No drugs – Drugs are illegal in New Zealand. LSNZ has a “zero tolerance” policy on drug use or possession. If you or any visitors are found using, in possession of, or storing drugs at the school or the student accommodation, you will be immediately evicted from the student house. You may also be expelled from school.
- IV. Smoking/ vaping – If we find evidence that you have smoked/ vaped inside the house or your room, you will be evicted. No smoking is permitted inside the property area.
- V. Naked flames/ candles – you must never light candles or fires in or around the student house.

b. Level 2 Rules

If you break a level 2 rule, you will be given a written warning. If you break the rules again you will be fined. If you repeatedly break the rules (and are repeatedly fined), you will be evicted, expelled, without warning and with no refund of bond and limited refund of your weekly rent paid in advance.

- I. Cleaning – You must keep your room clean and do your house tasks. All students living in the house are responsible for cleaning, damages, and breakages in the common areas of the house.
- II. Rubbish – Please put the rubbish bins out on the correct day of the week.



- Always lock your room and the house when you go out
- Always turn off the electrical appliances when not in use. This includes lights, heat pump, ovens, rice cooker, etc.

- V. Noise – All noise including music, loud conversation (in person, on your mobile or your computer outside or inside), must be finished at 10pm. If a neighbour asks you to be quiet, respect their right to peacefully sleep. No loud talking outside after 10pm.

c. Fines

Fines are for all students living in the Student House. We deduct fines from the paid bond. The following is a list of fines. We will warn you once only. Then the amount below will be deducted from your bond.

Fines are a way for you to become more responsible for the house. We hope that you understand your responsibilities and what is asked of you. You will receive a warning if there is an issue in the house. If the issue is repeated, the first fine will be charged.

Once you have 2 fines, you will be counselled by the School Manager. This counselling will include an assessment of your suitability to continue in the house. If more fines are incurred, you may be asked to vacate the house.

- Cleaning and Rubbish: \$5 per person living in the house
Your accommodation should always be kept clean, tidy and in good condition. We inspect your house often and leave a list of things that need your attention. If they are not done, the fine will apply. If Rubbish is not put out for collection the fine will apply. If the Council refuses to collect the rubbish because it was in the wrong bin type the fine will also apply.
- Heaters and other electrical appliances left on, unattended: \$50.00 for the house or for the person who left it on.
Please make sure that all lights and electrical appliances, for example: rice cooker, cooker, heat pump, heaters are turned off when not being used. This saves electricity which helps the environment.
- Visitors staying overnight without permission: \$50.00 for the person who authorised the visitor to stay outside visitor hours.
Visitor times are stated here and this rule should be strictly followed. In case of emergencies, only Management can authorise a visitor to stay overnight.
- Damage to the property: The person who caused any damage to the property will be charged the total amount of labour and any expenses to fix whichever damage happened.



10. Health requirements including COVID or other pandemic event.

- All tenants are required to follow all school management requirements concerning Covid or other health related events. This is for the health and safety of all tenants. Anyone not following our health related requirements will have to leave the property immediately. School requirements override government recommendations. This may include but is not limited to wearing masks in communal areas and getting daily RAT tests if a tenant is COVID positive.



11. Student/ Intern Agreement

I have read, understood and I agree to abide by the “Terms and Conditions” presented in the Student Accommodation Handbook while occupying LSNZ Student Accommodation.

I understand that LSNZ reserves the right to deduct money from my bond and can evict me from the student accommodation if I breach any of the “Terms and Conditions” stated above,

Check-in date: __/__/____

Check-out date: __/__/____

Full Name: _____ Signature: _____

Date: __/__/____

Bank Account Details (For Bond Refund)

Account Number: _____

Account Name: _____